



**Stevenson Memorial Hospital
Meeting of Board of Directors**

March 4, 2021
Teams Meeting
5:00 pm

**Vision: Setting a New Standard for Community Hospital Care
Mission: Promising Progress, Pursuing Perfection**

"P"= Present, "R"= Regrets, "A"=Absent, "T"=Teleconference, "S"= Staff, "G"= Guest, "E"= Ex-Officio							
Colleen Butler	P	John Murray	P	Norm Depta	P	David Knight	P
Wendy Fairley	P	Jan Tweedy	P	Sheila Kaarlela	P	Kevin Mullins	P
Shelly Cunningham	P	Jeff Stubbs	P	Alison Howard	P	Nishika Jardine	P
Jody Levac	E,P	Carrie Jeffreys	E,P	William Bye	E,P	Barry Nathanson	E,P
Tim Macdonald	G,P	Gary Munro	E,P	Oswaldo Ramirez	E, LE		

Chair: John Murray

Recorder: Sharon Crowe

1.0 WELCOME AND CALL TO ORDER – J. Murray

Meeting called to order at 5:03 pm.

1.1 Quorum

J. Murray advised the Directors there was a quorum.

1.2 Declaration of Conflict of Interest

J. Murray reminded those in attendance of their responsibilities as Board members with respect to conflicts of interest, as outlined in the Corporation Bylaws, and asked if anyone present wished to declare a conflict of interest. No declarations were made.

1.3 Approval of the Agenda

Motion: Moved by W. Fairley, seconded by K. Mullins.

"That the Board of Directors accepts the agenda as amended."

All in favour. Motion passed.

2. PRESENTATION/EDUCATION – No presentations this month

3. CONSENT AGENDA

3.1 Board of Directors Minutes – February 4, 2021

3.2 Finance, Audit and Property Committee Minutes – March 1, 2021

Motion: Moved by A. Howard, seconded by N. Jardine.

"That the Board of Directors accepts the March 4, 2021 consent agenda items."

All in favour. Motion passed.

4. BUSINESS ARISING FROM CONSENT AGENDA

5. REPORTS

5.1 Report of the Chief of Staff

Dr. B. Nathanson provided the following update:

- Discussion about Hospitalists and Surgeons
- Regional cardiac program at Southlake aligning with SMH
- High Acuity Unit (HAU) - no issues, consulting on COVID positive patients
- COVID medication supply

5.2 Report of the President of the Professional Staff

Dr. Ramirez provided the following update:

- No recent meeting but moved forward to support the Foundation. The Emergency Department has 100% participation for donations and will move forward with the rest of the professional staff

5.3 Report of the VP/CNE

C. Jeffreys presented a Power Point presentation to the Board on the following matters:

- Assessment Centre update
- Rapid Testing and additional Rapid ID Now analyzers
- School Testing
- Risk – Integrated Risk Management (IRM) and Risk Assessment Checklist (RAC)
- Simcoe Manor Outbreak Update
- Staff Vaccinations
- HR Update - Directors

A copy of C. Jeffreys' presentation was sent to the Board under separate cover.

5.4 Report of the VP, Chief Finance and Information Officer

W. Bye referenced his written report circulated with the agenda including:

- Trending toward a small deficit at year end
- Expecting full COVID reimbursement
- May not know funding for the year until May or June
- Built COVID funding into the budget for 6 months
- IT costs rising
- Produced a proposed balanced operating budget and the Capital budget for next year

5.5 Report of the President and CEO

J. Levac updated the Board on the follow matters:

- Cultural sensitivity training - Indigenous Health Forum training
- Close off of expense costing for the planning grant for \$1 million
- Hopeful money will arrive before March 31st. Minister may want to make an

announcement

- Received feedback on the Stage 2 submission. Sending close off comments back to Capital Branch within two weeks
- Redevelopment and Community Engagement meeting middle of April
- Encouraged Board directors to follow TNT podcasts and social media
- Presenting along with Foundation at Honda in March
- Staff morale and burn out
- Teams and Social Media update for the Board

5.6 Report of the Auxiliary President

Gary Munro referenced his report which was sent to the Board.

Still quiet, winding up 2021 fiscal year. Some volunteers helping out with the vaccination clinics. Trying to come up with fundraising initiatives.

5.7 Report of the Foundation Board Chair/Representative

T. MacDonald referenced his written report circulated with the agenda.

Update on selection process for new Foundation CEO. KCI Search and Talent were the recruiters selected.

6. INVESTMENTS

6.1 Approval of the 2021-22 Operating Budget

The 2021-22 Operating Budget was sent out in the board package.

MOTION: Moved by J. Stubbs, Seconded by D. Knight.

“That the Board of Directors accepts the recommendation of the Finance, Audit and Property Committee and approves the 2021-22 Operating Budget”.

All in favour. Motion passed.

6.2 Approval of the 2021-22 Capital Budget

The 2021-22 Capital Budget was sent out in the board package.

MOTION: Moved by J. Stubbs, Seconded by K. Mullins.

“That the Board of Directors accepts the recommendation of the Finance, Audit and Property Committee and approves the 2021-22 Capital Budget in the amount of \$1,417,119 subject to funding commitment by the SMH Foundation, Health Infrastructure Renewal Fund and approved banking facility.”

All in Favour, Motion passed.

7. REPORT OF THE HOSPITAL BOARD CHAIR

J. Murray updated the Board on the following:

- Executive Committee meeting on Feb 25th discussion about risk and the Management Performance Plan
- Finance, Audit and Property meeting, looked at the budgets in detail

- Monthly campaign cabinet meeting. They had two asks for this Board, 100% board member donations, and ask individual Board members to volunteer to solicit donations from identified donors. The Foundation is putting together teams to do this. Any Director wishing to assist these teams should contact the Board Chair.

ACCEPT ALL REPORTS

Motion: Moved by N. Jardine, seconded by K. Mullins.

"That the Board of Directors accepts all reports as presented."

All in favour. Motion passed.

8. IN-CAMERA SESSION

Motion: Moved by N. Depta, Seconded by C. Butler.

"That the Board moves to in-camera session."

All in favour. Motion passed.

Motion: Moved by S. Kaarlela, seconded by K. Mullins.

"That the Board moves into open session."

All in favour. Motion passed.

The Board Chair advised that the following motions had been considered in the in-camera session:

- Two (2) changes in privileges for members of the medical staff."

9. UPCOMING MEETING DATE

The next Board meeting will be held on Thursday April 1, 2021.

Discussion about moving the June meeting by 1 week to accommodate the Finance, Audit and Property Committee meeting. The June board meeting will now be on Thursday June 10th, 2021.

There being no further business, the meeting adjourned at 7:02 p.m. Moved by N. Depta



John Murray, Board Chair

Recording Secretary: Sharon Crowe